

## Meeting Minutes

<b>Subject</b>	<b>MAARA Activities Updates</b>		
<b>Date</b>	19 Dec 2012	<b>Time</b>	10.00am-12.10pm
<b>Location</b>	3 <sup>rd</sup> Floor Sendok Building		
<b>Attendees</b>	MAARA Committee members (attendance as per attachment)		
<b>Prepared by</b>	Lee Cheong Boo, Executive secretary MAARA		

Key Points Discussed		
No.	Topic	Highlights
1.	<b>Updates on My Auto Recycling Magazine</b>	<ol style="list-style-type: none"> <li>1) Mr Lee presented the features of My Auto Recycling Magazine and updates the subscription status.</li> <li>2) Subscription status -back cover by Kobelco, inner back by Duesmann, inner front by Sendok group, 1 full page by BV trading.</li> <li>3) Mr Gwee urged each committee member to actively assist MAARA to look for at least 2 advertisement subscribers, preferably industry supplier i.e. tools supplier, automotive waste collector etc.</li> <li>4) Mr Lai suggested to publish some important info of the magazine in bi-language i.e. English and mandarin.</li> <li>5) Mr Fan suggested changing the publishing frequency to 4 months once instead of 3 month and all committee members agreed.</li> </ol>
2.	<b>Decision on date and venue of Annual Dinner</b>	<ol style="list-style-type: none"> <li>1) All committee agreed to fix the date on 09/03/2013 (Saturday) and the venue will be Pin Hwa High School Multipurpose Hall.</li> <li>2) All committee unanimously decided to set 80 tables as target and price it at RM1500 each excluding beer/liquor.</li> <li>3) Mr Fan suggested standardizing table pricing to RM1500 to avoid conflict and confusion.</li> <li>4) Each committee members to commit at least 2 tables.</li> <li>5) Theme of the event yet to decide. Members request Mr Lee to list few options for selection during next meeting.</li> <li>6) Menu from Restaurant Guan Seng Long presented and package RM388 chosen by committee.</li> <li>7) 5 Halal tables to be served but the catering yet to decided.</li> </ol>
3.	<b>Decision on date and Venue of AGM</b>	<ol style="list-style-type: none"> <li>1) AGM will be held on the same day as annual dinner i.e. 09/03/2013 at Pin Hwa Auditorium hall starting at 3.30pm.</li> </ol>
4	<b>Updates of AAEF reports</b>	<ol style="list-style-type: none"> <li>1) Lee updates the members on the outcome of attending 5<sup>th</sup> AAEF at Gold Coast. (as per slide show)</li> <li>2) Mr Gwee slide and MAI slide presented and explained to the members</li> <li>3) Mr Gwee proposed MAARA to acquire UEM ELV plant in Tanjung Malim as an ELV pilot project with the investment from interested members, however more detailed discussion needed to be done.</li> </ol>

Key Points Discussed		
No.	Topic	Highlights
		4) En Shukri and Mr Lee assigned to get more info of the ELV plant including the selling price, land size and machinery etc.
5	Others	1) En Shukri informed that the used parts industry is slowing down and inquire on the action to be taken by MAARA to boost the industry. 2) Lee responded that MAARA is working out a program to encourage the auto insurer and workshop to use used parts for the 5 years old accident cars. 3) Mr Gwee added that members should actively participate in the technical visit trip organized by MAARA so that members can gain knowledge and ideas to operate their business.

Action Plan			
No.	Action Item(s)		Target Date
1.	List of theme options for annual dinner	Lee Cheong Boo	02/01/2012
2.	Collect information from UEM regarding the ELV's factory which put on for disposal.	En. Shukri	A.S.A.P
3.			